Schedule F (Form 990)

Department of the Treasury
Internal Revenue Service

Statement of Activities Outside the United States

► Complete if the organization answered "Yes" to Form 990, Part IV, line 14b, 15, or 16.

► Attach to Form 990. ► See separate instructions.

OMB No. 1545-0047

2009

Open to Public Inspection

Name of the organization
Into Your Hands

Employer identification number
20 8595073

Part I **General Information on Activities Outside the United States.** Complete if the organization answered "Yes" to Form 990, Part IV, line 14b.

1 **For grantmakers.** Does the organization maintain records to substantiate the amount of the grants or assistance, the grantees' eligibility for the grants or assistance, and the selection criteria used to award the grants or assistance? . . . . . ☐ Yes ☐ No

2 **For grantmakers.** Describe in Part IV the organization's procedures for monitoring the use of grant funds outside the United States.

3 Activities per Region. (Use Schedule F-1 (Form 990) if additional space is needed.)

(a) Region	(b) Number of offices in the region	(c) Number of employees or agents in region	(d) Activities conducted in region (by type) (i.e., fundraising, program services, grants to recipients located in the region)	(e) If activity listed in (d) is a program service, describe specific type of service(s) in region	(f) Total expenditures for region
Uganda	1	3	Makondo Parish	see P.4, Part IV	118,727
Totals ►	1	3			118,727

Part II **Grants and Other Assistance to Organizations or Entities Outside the United States.** Complete if the organization answered "Yes" to Form 990, Part IV, line 15, for any recipient who received more than $5,000. Check this box if no one recipient received more than $5,000 . . . . . ▶ ☐
Use Schedule F-1 (Form 990) if additional space is needed.

1 **(a)** Name of organization	**(b)** IRS code section and EIN (if applicable)	**(c)** Region	**(d)** Purpose of grant	**(e)** Amount of cash grant	**(f)** Manner of cash disbursement	**(g)** Amount of non-cash assistance	**(h)** Description of non-cash assistance	**(i)** Method of valuation (book, FMV, appraisal, other)

2 Enter total number of recipient organizations listed above that are recognized as charities by the foreign country, recognized as tax-exempt by the IRS, or for which the grantee or counsel has provided a section 501(c)(3) equivalency letter . . . . . ▶

3 Enter total number of other organizations or entities . . . . . ▶

Part III **Grants and Other Assistance to Individuals Outside the United States.** Complete if the organization answered "Yes" to Form 990, Part IV, line 16. Use Schedule F-1 (Form 990) if additional space is needed.

(a) Type of grant or assistance	**(b)** Region	**(c)** Number of recipients	**(d)** Amount of cash grant	**(e)** Manner of cash disbursement	**(f)** Amount of non-cash assistance	**(g)** Description of non-cash assistance	**(h)** Method of valuation (book, FMV, appraisal, other)

Part IV **Supplemental Information**

Complete this part to provide the information required in Part I, line 2, and any additional information.

Into Your Hands (IYH) registered as an NGO in Uganda, Registration S. 5914/7989, From B #7485 on March 20, 2009.

Into Your Hands complies with all the reporting requirements in Uganda in order to renew the annual NGO registration.

Into Your Hands employs Fr. Aloysius Kasoma as the In-Country Director. Other employees include Nansamba Justine, Administrative Assistant; and Mukasa Charles, Project Manager. All employees have received an Employee Handbook.

The Into Your Hands Board of Directors passed a resolution to open a US Dollar and Uganda Shilling checking account with Centenary Bank, Masaka Branch, on April 13, 2009. Into Your Hands wires funds for IYH program and project activities as well as IYH-Uganda Branch operating costs on a quarterly basis. Funds are wired to the IYH Centenary Bank account from which they are disbursed by Fr. Kasoma according to the Wire Disbursement Instructions Form.

The Into Your Hands-Uganda Branch Office complies with all the monthly project monitoring reporting requirements, financial policies, record-keeping and reporting procedures as established by Into Your Hands Board of Directors.

These reports are sent on a monthly basis to the IYH Executive Director who reviews and presents them to the IYH Board of Directors for a monthly review. All financial reports are additionally reviewed by the IYH Treasurer. IYH Board Members and Executive Director travel to Uganda on a yearly basis to conduct an annual review of the local office's financial record keeping practices where they have complete access to all financial records.

IYH Board Officials perform an annual field visit to all project and program sites and meet with local community stakeholders and beneficiaries.

Our Uganda Branch Office is under the directorship of Rev. Father Aloysius Kasoma. Father Kasoma served as the Father-in-Charge of Schools for the Makondo Parish until September of 2009.

It was his dedication to the success of St. Denis that led Into Your Hands to become a reality in March of 2007.

As the Director of Into Your Hands, Uganda Branch, Fr. Kasoma ensures the quality and fiscal accountability of all IYH funded programs and projects in the Makondo area. The IYH-Uganda Branch office opened its door in August 2009.

Program operations: IYH provides support for school development, capital improvements and infrastructure, school fees, school lunch program, micro-enterprise development, and orphaned and disabled children.